



## Civil Rights Requirements in the Child and Adult Care Food Program Webinar

- 1) Which of the following is not one of the three basic elements of public notification?
  - a) Program Availability
  - b) Door to Door Solicitation
  - c) Complaint Information
  - d) Nondiscrimination Statement
- 2) All materials and sources, including websites, used by the local agency to inform the public about the CACFP must contain a nondiscrimination statement.
  - a) True
  - b) False
- 3) If materials are too small to permit the full nondiscrimination statement to be included, which of the following statements is the minimum amount that must be included in print size no smaller than the text?
  - a) "We can not discriminate against you."
  - b) "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin sex, age, or disability."
  - c) "To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TTY)."
  - d) "This institution is an equal opportunity provider."
- 4) Which of the following are not required to prominently display the "And Justice For All" poster?
  - a) Child Care Centers
  - b) Head Start Centers
  - c) Day Care Homes
  - d) Adult Care Centers
- 5) Which of the following statements is not true?
  - a) Faith-based and community-based organizations may participate in the CACFP on equal footing with other kinds of local organizations.
  - b) There are extra barriers in place to limit the number of faith-based and community based organizations that participate in the CACFP.
  - c) A religious organization may retain its independence and continue to carry out its mission, provided that direct USDA funds do not support any inherently religious activity.
  - d) Faith-based organizations may use space in their facilities without removing religious art, icons, scriptures, or other religious symbols.

**6) Discrimination is defined as the act of distinguishing one person or group of persons from others, either intentionally, by neglect, or by the effect of actions or lack of actions based on their protected bases.**

- a) True
- b) False

**7) Civil Rights Data Collection must be:**

- a) Collected for each service point.
- b) Maintained on file for the required time period.
- c) Maintained under safeguards that restrict records only to authorized personnel.
- d) All of the above

**8) Which of the following actions is not a method by which local agencies are required to notify the public?**

- a) Inform potentially eligible persons, applicants, participants, and grassroots organizations of Programs or changes in Programs.
- b) Provide appropriate information, including web-based information in alternative formats for persons with disabilities.
- c) Learn every language used by local residents (including sign language and Braille) so as to be able to communicate with any interested party.
- d) Convey the message of equal opportunity in all photographic and other graphics that are used to provide Program or Program-related information.

**9) Civil rights data and any civil rights complaints must be maintained on file for how long after they are filed?**

- a) One month
- b) For three years beyond the year to which they pertain
- c) Until the end of the program year
- d) Forever

**10) An applicant is defined as a person who applies in writing, electronically, verbally, or through a designated representative for participation in the Child and Adult Care Food Program.**

- a) True
- b) False

**11) If an agency receives a complaint of discrimination, the person alleging the complaint must be:**

- a) Avoided
- b) Confronted
- c) Asked to talk directly to the person who committed the act of discrimination.
- d) Provided with the nondiscrimination statement and procedures for filing a complaint.

**12) A pre-approval compliance review is defined as:**

- a) A review conducted of the local agency prior to approval to ensure that all electrical equipment is in proper working order.
- b) A review of the local agency's flexibility in working with the general public.
- c) A desk or on-site compliance review of specific information submitted by a local agency in the application for Federal financial assistance.
- d) None of the above

**13) Noncompliance is defined, by the Civil Rights instruction, as a finding that any civil rights requirement (as interpreted by only local agency guidelines) has not been satisfied.**

- a) True
- b) False

**14) The state agency must determine that all local agencies are in compliance with civil rights requirements prior to approval for participation in the CACFP.**

- a) True
- b) False

**15) The U.S. Department of Agriculture prohibits discrimination in the CACFP on the basis of:**

- a) Race or age
- b) Color or sex
- c) National origin or disability
- d) All of the above

**16) Which of the following is not an example of a publication that must include the nondiscrimination statement?**

- a) CACFP websites
- b) CACFP posters
- c) Agency promotional pens
- d) Informational materials provided to the public

**17) Participants are defined in the civil rights instruction as any individual who receives assistance from anyone.**

- a) True
- b) False

**18) Each participating agency must take specific actions to inform the general public, potentially eligible populations, community leaders, grassroots organizations, and referral sources about the CACFP applicable civil rights requirements.**

- a) True
- b) False

**19) Which of the following are examples of grassroots organizations?**

- a) Advocacy organizations and migrant groups
- b) Community action programs and religious organizations
- c) Civic organizations and neighborhood councils
- d) Any of the above

**20) Which of the following is the correct nondiscrimination statement?**

- a) "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race. To file a complaint of discrimination, write USDA, Director, Office of Adjudication."
- b) "This institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."
- c) "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."
- d) "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability."

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**Your Name**

**Local Agency Name**

**Date**